



ISO 9001:2015 Certified Institution

State Institute of Health & Family Welfare
Jhalana Institutional Area, Near Doordarshan Kendra, Jaipur-302004

F-69(7)/SIHFW/SHSRC Recru / 124

Date: 04/01/2018

Advertisement

Recruitment of Consultants/Officers under SHSRC-Rajasthan

In reference to the public Notification No F-69(7)/SIHFW/SHSRC Recru / ...123..... Dated 05/01/2018 , Director, SIHF, Rajasthan invites applications from eligible candidates for the following positions on temporary/ contractual basis under SHSRC Rajasthan . The details of position and essential qualification are as under:

Name of Post	Job Description	Eligibility			
		Age	Professional Qualification		Post qualification experience
		1-01-2018	Essential	Desirable	
Consultant Health Care Financing (post -1) Remuneration Rs 43000/- p.m. Consolidated)	<ul style="list-style-type: none">• Be able to collect and analyze data regarding budgetary allocations for health and the patterns of expenditure.• Able to work on cost effectiveness of different programmes and technologies.• Undertake studies to understand financing of different programmes and fund flows, and improve allocative efficiency and use of financing as tools for programme management and Improvement• Undertake programme	21-45 years	PG degree in Health Economics / MBA finance from a recognized university	Degree or diploma in Health care management or certificated course in health care financing or similar post qualification experience of budget planning , budget analysis , fund management , policy planning , financial evaluation of projects (Cost benefit analysis , cost effectiveness analysis), etc in Health Sector	Applicants having experience of three years or more would be given preference.



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	<p>evaluation especially of public private partnerships and insurance Programmes. Developing and assessing different forms of contractual arrangements and skills to draw up</p> <ul style="list-style-type: none"> • Appropriate contracts for service providers. • Provide technical input as Public Health and financing expert to different stakeholders. • Any other activity as allotted by ED-SHSRC 				
<p>Consultant HMIS (Post -1) (Remuneration Rs 35000/- p.m. consolidated)</p>	<ul style="list-style-type: none"> • To liaison with State officials, technology partners and other stakeholders, • To examine data for inconsistencies and follow-up with the states for rectifying the errors in HMIS data, • To monitor data reporting status • To compile reports based on data analysis using statistical packages • To provide training to State & District level officers on various aspects of HMIS including data reporting formats, reports and utilization of data, • To manage issues 	21-45 years	B Tech./M Tech./MCA/ Post graduate degree in statistics	Degree or diploma in Health /Hospital management / population science / demography	At least three years of post qualification experience in data handling/data analysis and MIS reporting . Knowledge of MS- Office ,and Statistical software 9 SAS,SPSS etc) Experience of HMIS development and Familiarity with National Health Programs will be an advantage .



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	related HMIS portal", <ul style="list-style-type: none">Any other work assigned by ED-SHSRC				
Documentation Officer (Post -01) (Remuneration – 25000/- p.m. consolidated	<ul style="list-style-type: none">Would be responsible for collation and documentation of all reports and materials being produced by the SHSRC.Prepare quarterly , annual progress report and other reports as per requirement :Support SHSRC team in preparing training and communication Material and other documentsPrepare reports of seminar/ workshop organized by SHSRCReport writing of research Data	21-45 years	Post graduate degree in Social work /mass communication from recognized university	PG diploma in Health /Hospital management	Candidate should have at least two years of post qualification experience in report writing , documentation and publication. Computer proficiency is must. Experience of working in Health sector would be an added advantage.

Other Eligibility Criteria Common for all (These are compulsory condition):-

- All above mentioned PG Degree/Diploma done by candidate must be of minimum two years and should be duly approved through UGC/AICTE recognized University.
- Upper age limit should not exceed as on 01.01.2018.
- Clearly mention THE NAME OF POST APPLIED FOR on application form and envelope.
- Use separate application form and separate envelope for each applied post.
- More than one application in one envelope will be rejected straightaway.
- Application Fee(Non Refundable):-
 - Candidates are required to deposit a fee of Rs 500/- in form of Demand Draft in favour of "State Institute of Health & Family Welfare "Payable at Jaipur Rajasthan along with application form for each post.
- Application must reach in prescribed format (attached) duly enclosed with the self attested photocopies of following documents:-
 - Completely filled application form in prescribed format
 - Educational certificates/mark sheets of graduation, Post graduation & other degree/diplomas.
 - Age proof document (Any valid document) issued by Govt. Department.
 - Address proof document (Any Valid document)
 - Experience certificate issued by Competent Authority.



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(Envelop received without prescribed application form and any of the documents mentioned above will not be accepted)

- Application form must reach by post/by Hand before Jan 15 Jan 2018 at 5:00 PM to Director-SIHFW at State Institute of Health & Family Welfare Campus , Jhalana Institutional Area, South of Doordarshan Kendra, Jaipur- 302004.
- In any case applications received after the last date will not be accepted. Any delay / loss of application form in transit will not be entertained for any relaxation.

Other terms of conditions:-

- These Positions are only on contractual basis and will exist for one year or till project duration, whichever is earlier.
- Method of selection will be either written exam or personal interview or mix of them.
- The job description and above details of advertisement are indicative and competent authority reserves the right to change, amend or modify them in the interest of the programme.
- Competent authority reserves the right to increase, decrease and cancel any post and amend terms and conditions mentioned above.
- Competent authority reserves the right to cancel the advertisement without assigning any reason & prior information.
- Any pre selection queries will not be entertained; application will receive communication via department website/e-mail/SMS/Telephone etc.
- Department can verify the Educational and Experience Certificate from issuing authority at any point of time.
- Selected Candidates on proposed vacancies shall be put on trial of 3 months. If their work is found satisfactory, their contract for one year shall be finalized (Including 3 months of trial). Otherwise services will be discontinued.
- Performance appraisal after one year is compulsory and based on that, renewal of contract may be considered.
- If any Changes/ updation occurred in all above mentioned terms & conditions (Details), it will be shown on the department website time to time. Kindly visit departmental website "www.sihfwrajasthan.com " " rajswasthya.nic.in" regularly for updated information.

(Dr. Amita Kashyap)
Director, SIHFW



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State Health System Resource Center, Rajasthan

APPLICATION FORM

(Downloadable)

To,

Director

State Institute of Health and Family Welfare

Jhalana Institutional Area,

South of Doordarshan Kendra

Jaipur- 302004

Dear Sir,

With reference to the advertisement No. _____ Dated _____, that
appeared in _____ (Name of new paper), I submit my application for the post _____

1. Position applied for:

2. Name (In Block Letters):

3. Father/Husband's Name:

4. Date of birth (DD/MM/YY):

D	D	M	M	Y	Y
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5. Sex:

Male Female

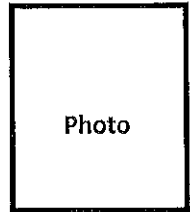
6. Category (√ the appropriate box):

SC	ST	OBC	Gen.
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7. Nationality

8. Marital status: Single Married Separated Widow(er) Divorced

9. No of Children (Please mention Number) Male Female



Photo



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10. Details of DD

Instrument No.	Drawn on	Date of issue	Payable at

11. Postal address:

12. Permanent address:

13. Email-id* (must)

14. Telephone No (With STD Code)

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15. Mobile No.* (must)

16. Educational qualification (Secondary onwards. Please list all your qualifications starting from the highest qualification acquired):

S. No.	Degree	University / Board & location	Year of Passing	Percentage / Rank/Grade	Major Subjects



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18 Details of Post qualification Experience ((Starting from the present one)

(use separate sheets if required)

Designation:	Name of organization	From (month/year):	To (month/year):	Name of employer:	Major responsibilities

19. Employment record:

- a. Total years of post qualification experience:
- b. Years of experience in the development/ health sector:
- c. Years of experience in Government:

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

23. Would you accept contractual employment for less than one year YES

24. Last Drawn Honorarium/Pay

25. Any other information:

Declaration:

I certify that all information furnished by me is true, complete and correct to the best of my knowledge.

I am solely responsible for all above mentioned information.

Signature with full Name:

Date:

Place: