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शासन सचिवालय, जयपुर  
18 JAN 2010  
डायरी क्रमांक 395

No. L- 20030/1/2010-IC  
Government of India  
Ministry of Health & Family Welfare  
I. C. Section

NO/PA/Dir./P. H./  
551  
25 JAN 2010  
To  
D.M. & F.S. (P.H.)

Nirman Bhawan, New Delhi  
Dated the 1<sup>st</sup> Jan., 2010

28-1-10  
वर्तमान

1. Health Secretaries of all States/UTs.
2. Medical Superintendent, Safdarjung Hospital, New Delhi.
3. The Medical Superintendent, Dr. R.M.L. Hospital, New Delhi.
4. The Director, L.H.C & Smt. S.K. Hospital, New Delhi
5. The Dean, Maulana Azad Medical College, New Delhi.
6. The Director, JIPMER, Dhanvantri Nagar, Puducherry.

Sub :- Deputation of a Custodian of the Forensic DNA Databank for a period of three years to Trinidad and Tobago under ITEC programme.

Sir/Madam,

I am directed to say that Ministry of External Affairs has sought a list of suitable doctors who can be considered for deputation of a Custodian of the Forensic DNA Databank for a period of three years to Trinidad and Tobago under Indian Technical & Economic Cooperation (ITEC) programme of this Ministry. The terms and conditions of appointment to the post are enclosed.

2. Applications of eligible and willing doctors, complete in all respects, along with vigilance clearance from the competent authority may be sent for consideration through proper channel, latest by 20<sup>th</sup> January, 2010.

Yours faithfully,

(N. Sathyan)

Under Secretary to the Govt. of India  
Telefax : 2306 3068

Encl. as above

may be forwarded to DMH(PH) for  
proposal with comments pls.  
2011 DMH(PH)

DS  
17/1  
As-2  
19-1-010  
PC

Copy for necessary action to :

1. Dte.G.H.S, Nirman Bhawan, New Delhi
2. Deputy Secretary (CHS), Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi.
3. NIC, Nirman Bhawan, New Delhi for posting on Ministry's website.

Copy for information to :

1. Shri Chander Bhan, Under Secretary (TC-II), Ministry of External Affairs, New Delhi.



(N. Sathyan)

Under Secretary to the Govt. of India  
Telefax : 2306 3068

SI No. 1 (CFR)



गणतंत्र REPUBLIC

भारत सरकार  
विदेश मंत्रालय, नई दिल्ली  
GOVERNMENT OF INDIA  
MINISTRY OF EXTERNAL AFFAIRS

New Delhi the.....200  
December 17, 2009

No. No.B.2311/12/2009

Subject: Deputation of a Custodian of the Forensic DNA Databank for a period of three years to Trinidad and Tobago under ITEC programme of this Ministry.

The High Commission of India, Port of Spain has been approached by the Government of Trinidad and Tobago for deputation of a Custodian of the Forensic DNA Databank for a period of three years under Indian Technical & Economic Cooperation (ITEC) Programme of this Ministry. Duly completed ITEC form giving details of job requirements is enclosed.

2. It is requested that a list of suitable officer who can be considered for deputation may please be sent to this Ministry at your earliest.

3. The period of deputation will be of three years from the date of assumption of charge of the new assignment by the Expert. The Doctor will be paid his Basic Pay plus the Foreign Allowance depending upon his rank fixed by the Ministry of External Affairs. Accommodation, local transport and Medical facilities will be provided by the receiving Government as per the rank of the Expert.

(Chander Bhan)  
Under Secretary (TC II)

Shri K.K. Jhell  
US (ME III)  
Room No. 503 A Wing,  
Ministry of Health & Family Welfare,  
Nirman Bhawan,  
New Delhi.

*Not for (ME I & II). This relates to international cooperation. IC distn may see for 27-9.*  
*Kamlesh Khurana*  
*29/12/09*

*M. Pune up*  
*30.12.09*  
*Sh. Lalit*

*US (TC)*  
*80/11/11*

Office of the US (ME-III)  
Dy. No. 1039  
Date 29/12/09

*2-333/US(12)09*  
*30/12/09*

*1885/EC/09*  
*31/12/09*



# PARTICULARS OF ITEC EXPERT

ITEC EXPERT FORM

TC DIVISION  
MINISTRY OF EXTERNAL AFFAIRS  
GOVERNMENT OF INDIA

Proposal for deputation of an expert from India under the Indian  
Technical and Economic cooperation (ITEC) programme

Name of the host country: Trinidad and Tobago

Designation of the proposed Expert: Custodian of the Forensic DNA Databank

Exact period of deputation: Three years

## PART-I

- {Please attach separate sheet(s) if space is not enough in these columns.}

1. Description of the project. (Please attach detailed documentation containing statistics, place in cultural/economic/political milieu, present status and future plans) Attached as Appendix I

2. Aims and objectives to be achieved through the proposed deputation of the Expert.

The establishment of a Forensic DNA Databank for the Republic of Trinidad and Tobago in keeping with the provisions of the DNA Act 2007

3. Description of under-study, counterpart staff who will be attached with the Expert on the said project.

The Expert will be required to submit recommendations for the necessary support staff

4. Actual place of deployment, address and telephone number.

To be determined

PART - II

Specifications for the Post

[Please attach separate sheet(s), if space is not enough in these columns]

1. Duties of the Expert (Job description):

See Appendix 2

2. Experience and Educational/Technical Qualifications required:

- See Appendix 2

3. Description of Specialisation/type of material, equipment and machinery etc. with which Expert is expected to be familiar.

The Expert is required to have a good working knowledge of specialized software and other system requirements for the secure storage and comparison of DNA profiles.

DESCRIPTION OF THE PROJECT

The Project entails the setting up of a Forensic DNA Databank for the Government of the Republic of Trinidad and Tobago. The Deoxyribonucleic Acid (DNA) Act 2007, the national DNA legislation for the Republic of Trinidad and Tobago was assented to on September 28, 2007. The Act requires that testers (i.e. DNA Analysts) submit DNA profiles to the Forensic DNA Databank within seven (7) working days of preparing a forensic report. It also provides for a Custodian of the Forensic DNA Databank with responsibility for the receipt and storage of all DNA profiles, as well as carrying out of searches against the Forensic DNA Databank. A copy of the Act is attached for your information.

To date, a total of approximately one thousand (1,000) DNA profiles of suspects, crime scenes and volunteers have been generated by forensic DNA laboratories from samples submitted by local Law Enforcement. However, in the absence of a Custodian and a Forensic DNA Databank, searches cannot be carried out between the profiles generated from different cases. Additionally, the Forensic DNA Databank would facilitate the storage of DNA profiles from the criminal population and also speculative searches using these profiles.

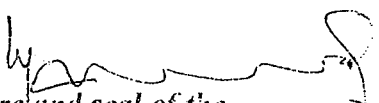
The absence of a Forensic DNA Databank is severely affecting the investigative efforts of the national Law Enforcement agencies. Between the period 2004 to 2008 there has been a one hundred and ten percent increase in homicide cases in Trinidad and Tobago. In keeping with its vision to obtain developed nation status by the year 2020 and ensure that Trinidad and Tobago will be a safe and secure place to live, visit, do business and raise families, the Government is committed to the use of all available modern technology to detect, solve and reduce crime.

The expert will be required to establish the Forensic DNA Databank. Consequently, he/she is initially expected to liaise with key stake holders and provide information as to the necessary equipment, personnel and protocols for the establishment of the Databank. Thereafter he/she will be required to manage the setting up and maintain the Forensic DNA Databank with the support staff provided.

PART - IV

CERTIFICATE TO BE GIVEN BY THE MISSION

1. That the ITEC Expert form has been personally scrutinized by the officer-in-charge of ITEC work in consultation with HOM.
2. That the Form is complete [in triplicate] in respect of answers to all questions and is accompanied by adequate documentation and details of the project for which the Expert is required.
3. That the deputation of the Expert is required for the exact period of 3 years. The period of deputation has been discussed with the host Government who consider it adequate and no further extension would be necessary.
4. That a note has been attached containing details of exact location of the place of Expert's deployment, its distance from the capital city, climate conditions, requirement of dress and clothing, medium of instructions and level of educational facilities available for Expert's children, hospital and medical facilities available, details of type of food items available locally and to be brought from India currently, its exchange rate, mode of payment to the Expert, and remittance facility to India.
5. That the host Government has been apprised of the terms and conditions, and have agreed to provide the requisite facilities to the Expert as per Part III of the form.
6. That the host Government will provide stenographic/typing assistance to the Expert, where required.
7. That a note on assessment on host Government's requirement of Expert's political, commercial, trade and technological and bilateral benefits that will result from Expert's deputation is attached. (This note should be countersigned by HOM).
8. That the proposed deputation does/does not form part of Joint Commission meeting held on \_\_\_\_\_ / agreement signed on \_\_\_\_\_.

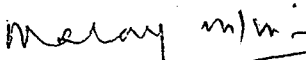
  
Signature and seal of the  
Officer-in-charge of ITEC  
Work in the Mission:

MAHAVIR P. BHARDWAJ  
SECOND SECRETARY

Telephone number - Office: 1868 - 6256222

Residence: 1868 - 662 0744

Remarks/Recommendations of HOM/HOP.

  
Signature (Seal - HOM/HOP)

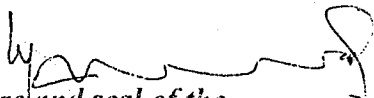
Malay Mishra  
High Commissioner of India  
to Trinidad & Tobago  
Port of Spain

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Signature and seal of the  
Officer-in-charge of ITEC  
Work in the Mission:

MAHAVIR P. BHARDWAJ  
SECOND SECRETARY

Telephone number - Office: 1868-6256220  
Residence: 1868-6620744

Remarks/Recommendations of HOM/HOP.

Malay Mishra  
Signature (Seal - HOM/HOP)

Malay Mishra  
High Commissioner of India  
to Trinidad & Tobago  
Port of Spain