

Dated: 30/12/09

All Administrative Officers/ Purchase Officers

Sub: - Purchase of Store & Approval of Items: Ventilator for the Rate contract period 2009-11 ending on 30-09-2011

Please find herewith the lists showing details such as names of the firms and the rates etc., approved for the Rate Contract period 2009-11 ending 30.09.2011. The Terms & Conditions for the Rate Contract period ending 30.09.2011 is enclosed herewith and action as advised there under or subsequently, if any, may be taken while obtaining your requirements.

It is one of the important principles of Financial Proprietary that a Government Servant should exercise in making purchases and spending money of his own. This principle may please be kept in view while obtaining your requirement from the Approved Suppliers.

There have been general complaints of non-payment of outstanding bills of the firms for want of funds. To avoid such contingencies, the Indenting Authorities are directed to ensure that while placing the orders with the firms they have sufficient funds with them to meet the cost of ordered items. Committing liabilities in anticipation of receipt of funds is strictly prohibited. If any liabilities are made in anticipation of receipt of funds, the Indenting Officers will personally be responsible for such financial irregularities and disciplinary action will be taken against them. Payment of the supplies should be made within 45 days from receipt of the goods, if the same is not required to be withheld otherwise.

2 ✓ Sales Tax deduction forms may please be obtained from each supplies along with the bill and same be sent to the Sales Tax Assessing Authority before payment is made. In case such declaration is not received, a Statement showing Name of the Firm and full Address with Number and date of the bill of the supplies with the amount of Sales Tax paid for each one of them, may be sent to the Commissioner, Commercial Taxations, Department of the State in which this business establishment is located at the close of each month. It must be mentioned in each supply order that the matters connected with the supply will be regularized as per the Terms & Conditions of the Tender and Rules & Orders of the Government Department having a bearing on the subject.

The supply order may be placed on the firms under registered cover so as to avoid any further complications. It may please be ensured that supply orders are dispatched the very same day on which it bears the dispatch date. One copy of every supply order will be sent to SSPO, Directorate Medical & Health Services positively.

Samples of approved items are lying in this Directorate and where considered necessary to verify the item with the approved samples, the same may be compared by sending a responsible officer for the purpose. No payment may please be made unless the supplies are to your entire satisfaction and it has been ensured that the goods supplied are not inferior in quality as that of approved samples/specification etc. Detailed Specification of the approved items has been mentioned in the approved list. In case of slightest doubt about material or workmanship of the items supplied to you, technical opinion be taken at your end and a reference may be made to this Directorate before payment is made.

The Suppliers have executed the agreement bond and deposited the required amount of Security Deposit. Therefore, the payment of their bills should be released to them if the supplies are according to the approved specification and to your entire satisfaction.

DMH ✓

It may please be ensured, if there is any recovery against the approved Suppliers pertaining to the Previous/Current Rate Contract on account of Liquidated Damages/Risk Purchase/ Breakage/ Shortage. Sub-Standards, Audit Para etc., the same may please be recovered at your end before making payment to the firm.

The receipt of this Communication may please be acknowledged.

Note: RC and its terms & condition are also available on Medical & Health Deptt. website "www.rajswasthya.nic.in"

Encl.: 1. Approved List.

2. Copy of the Terms & Conditions.

Director (PH) 30/12/09
Medical & Health Services
Rajasthan, Jaipur

No. SPO/E&J/App. List/2009-11/09/ 3296

Dated: 30/12/09

Copy forwarded to the following for information & n/a :

1. PS to Hon'ble Health Minister, Medical & Health Deptt. Govt. of Rajasthan.
2. PS to PHS, Medical Health & FW Deptt. Rajasthan, Jaipur.
3. PA To DM&HS (PH)/ (Aids)/(FW).
4. PA To Project Director, RHSDP/NRHM.
5. Principal, Medical College, Ajmer, Bikaner, Jaipur, Jodhpur, Kota & Udaipur.
6. Superintendent, SMS Hospital, Zanana Hospital, Mahila Chikitsalya, Mental Hospital, J.K. Lon Hospital, TB & Chest Hospital, Jaipur.
7. Superintendent Associated Group Of Hospital-Ajmer, M.G. Hospital- Jodhpur, Ummaid Hospital- Jodhpur, PBM Hospital-Bikaner, MBS Hospital- Kota, & A.G. Hospital-Udaipur.
8. Director, Medical & Health Services (ESI), Mobile Surgical Unit, Raj., Jaipur.
9. Addl. Director, Medical & Health Services (FW)/ (RH)/ (Hospital Admn.).
10. PA to FA of This Directorate along with 5 copies.
11. Joint Director, Medical & Health Services, (Zones) Jaipur, Ajmer, Udaipur, Jodhpur, Bikaner, Kota & Bharatpur.
12. All In-charge T B Clinic's
13. All Dy. CM&HO's
14. In-charge Server Room, Head Quarter
15. M/s M/s Rehanika Electronics & Medical Systems, 103, Pocket Market, Sarita Vihar, New Delhi-110076
16. Office Order File.

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30/12/09
Chief Accounts Officer & Secretary,
Stores Purchase Organisation,
Medical & Health Directorate,
Rajasthan Jaipur.