

GOVERNMENT OF RAJASTHAN  
DIRECTORATE, MEDICAL, HEALTH & F.W. SERVICES, RAJASTHAN, JAIPUR

No. SPO/D&M/App. List/Pvt. Sector/2008-10/10

14914

Dated: 15/4/10

Job. 01-804005 05/7

All Administrative Officers.

**Sub.: Purchase of Store & Approval of Items Part-A (Drugs & Medicines) Section-C for the Rate contract period 2008-10 ending 30.11.2010.**

Please find herewith the lists showing details such as names of the firms and the rates etc., approved for the Rate Contract period 2008-10 ending 30.11.2010. The Terms & Conditions for the Rate Contract period ending 30.11.2010 is enclosed herewith and action as advised there under or subsequently, if any, may be taken while obtaining your requirements.

It is one of the important principles of Financial Proprietary that a Government Servant should exercise in making purchases and spending money of his own. This principle may please be kept in view while obtaining your requirement from the Approved Supplier/s.

Detailed Instructions for Purchase of Stores (Drugs & Medicines) is enclosed herewith. In any case no purchase be made beyond the approved lists of the Directorate for the period ending 30.11.2010 and without having specific budget provision.

There have been general complaints of non-payment of outstanding bills of the firms for want of funds. To avoid such contingencies, the Indenting Authorities are directed to ensure that while placing the orders with the firms they have sufficient funds with them to meet the cost of ordered items. Committing liabilities in anticipation of receipt of funds, is strictly prohibited. If any liabilities are made in anticipation of receipt of funds, the Indenting Officers will personally be responsible for such financial irregularities and disciplinary action will be taken against them. Payment of the supplies should be made within 30 days from receipt of the goods, if the same is not required to be withheld otherwise.

VAT/Sales Tax deduction forms may please be obtained from each supplier along with the bill and same be sent to the Sales Tax Assessing Authority before payment is made. In case such declaration is not received, a Statement showing Name of the Firm and full Address with Number and date of the bill of the supplies with the amount of Sales Tax paid for each one of them, may be sent to the Commissioner, Commercial Taxations, Department of the State in which this business establishment is located at the close of each month. A mention may please be made in each supply order that the matters connected with the supply will be regularized as per the Terms & Conditions of the Tender and Rules & Orders of the Government Department having a bearing on the subject.

Firms generally complain that in some cases orders placed with them are of very small quantity and these costs them more in packing and forwarding charges than the actual cost of these items. To avoid such grievances, it has been decided that orders be placed on the firm costing Rs. 3000/- and above at a time, and not less than Rs. 3000/-.

The supply order may be placed on the firms under registered cover so as to avoid any further complications. It may please be ensured that supply orders are despatched the very same day on which it bears the despatch date.

No payment may please be made unless the supplies are to your entire satisfaction and it has been ensured that the goods supplied are not inferior in quality as that of approved samples/specification etc. Detailed Specification of the approved items has been mentioned in the approved list. In case of slightest doubt

about material or workmanship of the items supplied to you, technical opinion be taken at your end and a reference may be made to this Directorate before payment is made.

The Suppliers have executed the agreement bond and deposited the required amount of Security Deposit. Therefore, the payment of their bills should be released to them if the supplies are according to the approved specification and to your entire satisfaction.

It may please be ensured, if there is any recovery against the approved Suppliers pertaining to the Previous/Current Rate Contract on account of Liquidated Damages/Risk Purchase/ Breakage/ Shortage, Sub-Standards etc., the same may please be recovered at your end before making payment.

It has come to notice that supply orders are being placed on the basis of photocopies of letter/intimation letters presented by persons/organisation. Such photocopies in matters of purchase can not and should not be relied upon. Rate contract sent by the Directorate is the only authentic order. In this connection also see Department Instruction sent vide letter no. SPO/D&M/1998-2000/00/995 dated 14.09.2000. Failure to adhere to this instruction shall make you responsible for any mis-happening.

The receipt of this Communication may please be acknowledged.

Encl.: 1. Approved List.

2. Copy of the Terms & Conditions.

3. Important Instructions

Director (PH)

Medical & Health Services

Rajasthan, Jaipur

No. SPO/D&M/App. List/Pvt. Sector/2008-10/10/914

Dated: 15/4/10

Copy forwarded to the following for information & n/a :

1. PA to DM&HS (PH)/(Aids)/(FW).
2. Project Director, Rajasthan Health System Project/National Rural Health Mission.
3. Director, Medical & Health Services (ESI), Mobile Unit, Raj., Jaipur.
4. Principal, Medical College, Ajmer, Bikaner, Jaipur, Jodhpur, Kota & Udaipur.
5. Superintendent, SMS Hospital, Zangna Hospital, Mahila Chikitsalya, Mental Hospital, J.K. Lon Hospital, TB & Chest Hospital, Jaipur.
6. Superintendent Associated Group of Hospital-Ajmer, M.G. Hospital-Jodhpur, Ummaid Hospital- Jodhpur, PBM Hospital-Bikaner, MBS Hospital- Kota, & A.G. Hospital-Udaipur.
7. Addl. Director, Medical & Health Services FW/RH/HA Hqrs.
8. PA to FA of this Directorate.
8. All Joint Director, Zones (Jaipur, Ajmer, Udaipur, Jodhpur, Bikaner, Kota and Bharatpur)
9. All CM&HO's/Add. CM&HO's.
10. All PMO's
11. All Incharge T.B. Clinic's.
12. All Dy. CM&HO's
13. Incharge CD Store Hqrs.
14. In-charge Server Room Hqrs.
15. Concerned Firms.
16. Office Order File.

Chief Accounts Officer & Secretary,  
Store Purchase Organisation,  
Medical & Health Directorate,  
Rajasthan Jaipur

GOVERNMENT OF RAJASTHAN  
DIRECTORATE MEDICAL, HEALTH & W. SERVICES RAJASTHAN, JAIPUR

Item and rate approved for the rate contract period 2008-10 for Two years from the date of issue of R.C. or the period ending as on 30-11-10 whichever is earlier Part-A (Drugs & Medicines) Section-C of Pvt. Sector (Disinfectants and Antiseptics, Diuretics, Gastrointestinal Drugs, Hormones, other Endocrine drugs and Contraceptives, Immunologicals, Muscle Relaxants (peripherally acting) and Cholinesterase Inhibitors, ENT and Ophthalmological preparations, Oxytocics and Antioxytocics, Peritoneal dialysis solutions, Psychotherapeutic drugs, Drugs acting on the Respiratory Tract, Solutions correcting water, electrolyte and acid-base disturbances, Vitamins and Minerals.)

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Dated: 15/4/10

R.C. No: DMHS/SPO/D&M/RC-1/Pvt. Sector/2008-10/10/ 914

ILLEGIBLE HANDWRITING IS LIKELY TO RENDER TENDER INVALID BETTER USE TYPEWRITER

S. No.	Cat. No.	Name of the Item with Specifications	Name of Firm with Address	Packing Unit	Brand	Approved Rate
1	2	3	4	5	6	7
1	C/163	Stable Bleaching Powder Gr. II conforming to IS No. 1065-1989 (Second revision) Amended upto date with minimum available chlorine as 32% by mass at least for a period of 90 days from the date of manufacture and ISI marked	M/s Bhopal Bleach Pvt. Ltd., Near 12 Quarters, Ahmedabad Palace, Bhopal-462001 (M.P.)	Each bag of 25Kg. In Polythene lined H.D.P.E moisture proof bag	"Taj Mahal Brand"	Rs. 226.75 (Rs. Two hundred twenty six & paise seventy five only) + CST 5% extra or as applicable

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Director (PH)  
Medical & Health Services  
Rajasthan, Jaipur  
15/4/10