

**Directorate of Medical & Health Services,
Swasthya Bhawan, Tilak Marg, C-Scheme
Rajasthan, Jaipur**

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**TERMS & CONDITIONS
Of
THE RATE CONTRACT
For
DRUGS & MEDICINES
and
CHEMICAL & REGENTS**

For Public Sector Undertakings & Private Sector

Note: - Please read the Terms & conditions carefully.

Tender form is non – transferable

CONDITIONS OF TENDERS AND CONTRACT

N.B. TENDERER SHOULD READ THESE CONDITIONS CAREFULLY AND COMPLY STRICTLY WHILE SENDING THEIR TENDERS. IF A TENDERER HAS ANY DOUBT REGARDING THE TERMS & CONDITION AND SPECIFICATIONS, MENTIONED IN THE TENDER NOTICE/ CATALOGUE, HE SHOULD, BEFORE SUBMITTING THE TENDER, REFER THESE TO THE DIRECTOR (PH), MEDICAL & HEALTH SERVICES, RAJASTHAN JAIPUR AND OBTAIN CLARIFICATION. THE DECISION OF THE DIRECTOR(PH), MEDICAL & HEALTH SERVICES RAJASTHAN JAIPUR SHALL BE FINAL AND BINDING ON THE TENDERER .

1. Sealed tender will be received till PM on by the Secretary, Store Purchase Organisation. Directorate of Medical and Health Services, Rajasthan, Jaipur for the Rate contract of Drugs & Medicines and Chemicals & Regents for a period of two years from the month of issuance of the rate contract.
2. Only Manufacturing units and Direct Importers holding valid Drug import licence whose annual turn over is more than Rs. 50 Lacs (except SSI units) are eligible to participate in the Tender. Supplies shall also be effected directly by the manufacture and not through Distributors/Agents/Suppliers.
3. Sealed Tenders superscribed "Tenders for rate contract of two year." containing COVER A & COVER B as prescribed hereafter should be submitted to the Secretary, Store purchase Organisation, Directorate (PH) of Medical and Health Services, Rajasthan, Jaipur.
4. The Tenderer should send along with the Tenders the following certificates for the items tendered in separate cover here after called "COVER A"
 - (I) Earnest Money deposit (PRIMARY DOCUMENT).
 - (II) Duly attested photocopy of license for the products duly approved by the licensing authority for every product quoted in the tender. The licence should be renewed up to date. (PRIMARY DOCUMENT)
 - (III) In case of imported Drugs & Medicines and Chemicals & Regents, duly attested photocopy of import licence & licence for sales issued by concerning licensing authority, if applicable. (PRIMARY DOCUMENT)
 - (IV) Duly attested copy of Competency Certificate issued under Price preference rules as well as copy of PMT Registration of SSI units issued by the Department of Industries, Rajasthan in respect of stores for which they are registered. (PRIMARY DOCUMENT)
 - (V) Duly attested photocopy of BIS licence renewed upto date with respective schedule for ISI Marked quoted items. (PRIMARY DOCUMENT)

Signature of Tenderer with seal

- (VI) Marketing standing certificate issued by the licensing authority for at least two continuous years. In case of Direct Importer, evidence for possessing and actually importing the item for last 2 years. Document must be attested. (SECONDARY DOCUMENT).
- (VII) (a) Duly attested copy of Non-Conviction certificate issued by the drug controller of the concerned State. (PRIMARY DOCUMENT)
 (b) List of Products which are declared sub-standard in entire country during last five years, alongwith detail of prosecution/penalties must be given on Non-Judicial Stamp paper of Rs. 100/-. In case of no product declared sub standard such declaration on non-judicial stamp paper of Rs. 100/- must be submitted. It should be Notarized. (PRIMARY DOCUMENT)
 (c) An undertaking on non judicial stamp paper of Rs. 100/- must be given to the effect that the Drugs & Medicine supplied during last five years were not declared of spurious quality in entire country. It should be Notarized. (PRIMARY DOCUMENT)
- (VIII) Good Manufacturing Practice Certificate as per revised schedule M in Form No. 1 prescribed in the tender duly signed by the Licencing Authority. (PRIMARY DOCUMENT)
- (IX) Latest Annual Turnover statement certified by Auditor. (PRIMARY DOCUMENT)
- (X) Copies of latest Balance Sheet & Profit & Loss statement certified by the Auditor. (PRIMARY DOCUMENT)
- (XI) (a) Duly attested copy of latest Sales Tax clearance certificate from the commercial Tax Officer of the circle concerned from where supplies will be affected shall be submitted. (PRIMARY DOCUMENT)
 (b) Declaration regarding point of supply with full address in Annexure-A. (PRIMARY DOCUMENT)
- (XII) The Declaration form in Annexure-"A" Signed by the tenderer & Notarized. (PRIMARY DOCUMENT)
- (XIII) Undertaking of installed manufacturing capacity of each quoted item in the Tender on non-judicial stamp paper of Rs. 10/-. (Notarized) in following proforma: - (SECONDARY DOCUMENT)

Item	Capacity per shift in nos.
1	
2	

NOTE: - All above mentioned documents duly notarized/attested by Notarary public must be submitted. Un attested/Unnotarized copies of such document will not be considered valid.

- (XIV) Original Tender Catalogue Annexure-C duly filled (PRIMARY DOCUMENT): -
 (a). If the rates are not offered, please mention NOT QUOTED against each such item.
 (b). Fill up the details of quoted items as required in catalogue.

NOTE :-

- (A) All attested document must be submitted in Hindi or English language. If the documents are not in Hindi or English, they should be translated in Hindi or English & attested by authorized translator. Translated copy alongwith copy of original document must be submitted.

Signature of Tenderer with seal

- (B) Other than Sales tax clearance certificate, all above mention documents should be under the name & address of premises where the quoted items are actually manufactured.
- (C) The point of supply within the state of Rajasthan or out of Rajasthan should be specified under condition no. 4 (XI) (b).
- (D) TENDER WILL BE LIABLE FOR OUTRIGHT REJECTION IF:-
 (a) ANY RATES ARE DISCLOSED IN COVER A.
 (b) ANY DISCOUNTS/ SPECIAL OFFERS ARE MADE IN COVER A.
- (E) The tenderer may submit Profit & Loss account & Balance Sheet and annual turnover statement of the previous year if NIT is floated upto 31st Oct.
5. Financial Bid duly filled as per Annexure-“D” giving the rates for Quoted items in individual envelopes (One envelopes for each item) should be sent in separate sealed cover here after called," COVER B". Each envelopes should be superscribed with the Name and Catalogue Number of the Quoted Item. COVER-B should also be addressed to the Secretary, Store Purchase Organization Directorate of Medical and Health Services (PH), Rajasthan, Jaipur and should be supercribed "FINANCIAL BID FOR THE SUPPLY OF DRUGS& MEDICINES and CHEMICAL & REGENTS." Signatory authority of Tenderer as laid down in condition no. 7(a) should signed each page of Annexure-D.
- NOTE :-**
- (1) If any item in catalogue has different sizes, lengths, strength & sub group etc., Rates of each size, length, strength and sub-group must be filled in separate format (Annexure "D") & sealed in separate envelopes.
- (2) RST (VAT) or CST should mentioned clearly & Separately.
- (3) If the Sales tax is exempted it should be specified in Annexure 'D'.
6. Both covers (A&B) should be send to the Secretary Store Purchase Organization Directorate of Medical & Health services (PH), Rajasthan, Jaipur upto prescribed time & date. All received tenders will be opened in the presence of tenderers who choose to be present. **Cover B will be opened only for those tenderers who satisfy the standard criteria laid down by the department on the details furnished by the tenderer in COVER A, in compliance of Tender terms & conditions.**
7. (a) In event of Tender being submitted by proprietary firm tender must be signed by sole proprietor. In event of a partnership firm tender must be signed on its behalf by a person holding a power or attorney authorizing him to do so; and in the case of company, the tender must be signed by authorised signatory as the manner laid in the Articles of association.
- (b) Any change in the Constitution of the Firm/ Company shall be notified forthwith by the contractor in writing to the Director, Medical and Health Services Rajasthan, Jaipur and such change shall not relieve any former member of the Firm/ Company form the liability under the contract. No new partner / partners shall be accepted in the Firm by the contractor in respect of the contract unless he/ they agree to abide by all its terms and conditions and deposit with the Director, Medical and Health Services Rajasthan Jaipur a written agreement to this effect. The contractors receipt for acknowledgement or date of any partner subsequently accepted as above shall bind all of them and will be a sufficient discharge for any of the purposes of the contract.

Signature of Tenderer with seal

8. EARNEST MONEY

- (a) Tender shall be accompanied by an earnest money of Rs. 10000/- per quoted product without which tenders will not be considered. The amount should be deposited in either of the following forms in favour of Director (PH), Medical & Health services, Rajasthan, Jaipur
 - (i) Cash through treasury challan deposited under head "8443-civil Deposits, Kha-Deposit not bearing interest-103- Security Deposits." Challan should be deposited in State Bank of Bikaner & Jaipur, Tilak Marg, Jaipur Branch.
 - (ii) Bank Drafts/Bankers cheque of the scheduled Bank.
- (b) Refund of earnest money: - The earnest money of unsuccessful tenderer shall be refunded soon after final acceptance of tender.
- (c) Partial exemption from earnest money: - Firms which are registered as SSI Unit with Commissioner of Industries Rajasthan, shall furnish the amount of earnest money in respect of items for which they are registered as such subject to their furnishing registration certificate in original or Photostat copy or a copy thereof duly attested at the rate of Rs. 2500/- per quoted product.
- (d) The central Government and Government of Rajasthan Undertakings need not furnish any amount of earnest money.
- (e) The earnest money/security deposit lying with the Department/office in respect of other tenders awaiting approval or rejected or on account of contracts being completed will not be adjusted towards earnest money for the fresh tenders. The earnest money may however, be taken into consideration in case tenders are re-invited.

NOTE :-

(A) The Partial exemption of earnest money (@per product Rs. 2500/-) may be allowed only to the SSI Unit of Rajasthan on furnishing a certificate from the General Manager, DIC, Department of Industries, Rajasthan in the following proforma :-

It is certified that M/s is a small scale industry registered permanently with the department vide Registration no. Dt for the manufacture/formulation/fabrication of the following item :-

- 1.
- 2.
- 3.

(B) Different strength/length/size and form etc. of product is treated a separate product and earnest money shall be accompanied by accordingly.

9. Forfeiture of earnest money: - The earnest money will be forfeited in the following cases:

- (a) When tenderer withdraws or modifies the offer after opening of tender but before acceptance of tender.
- (b) When tenderer does not execute the agreement if any, prescribed within the specified time.
- (c) When the tenderer does not deposit the security money after the supply order is given.
- (d) When he fails to commence the supply of the items as per supply order within the time prescribed.
- (e) When he fails to submit samples of quoted item on demand.

Signature of Tenderer with seal

10. Tender form shall be filled in ink or typed. No tender filled in pencil shall be considered. The tenderer shall sign the tender form at each page and at the end in token of acceptance of all the terms and conditions of the tender.
11. (a) **Indegenous products offered for supply by the manufacturer will get preferential treatment in the matter of approval.**
(b) **ISI marked items should be preferred, if applicable.**
(c) It may be noted that the department does not undertake to assist in the procurement of raw material whether imported or controlled as well as restricted and as such the tenderer must offer their rate to supply the specific items from own quota of stock by visualizing, the prospect of availability of raw material needed. Any of the above points if taken, as argument for non supply/late supply will not be entertained.
12. **GUARANTEE CLAUSE:-**
The tenderer would give guarantee that the goods/ stores / articles would continue to conform to the description and quality as specified for a period of 3 years from the date of delivery of the said goods/stores/articles to be purchased and that not with standing the fact that the purchaser may have inspected and /or approved the said goods/stores/ articles if during the period of 3 years, the said goods/stores/articles be discovered not to conform to the description and quality as for said/or have determined and the decision of the purchase officer in that behalf will be final and conclusive the purchaser will be entitled to reject the said goods/stores/articles or such portion there of as may be discovered not to conform to the said description and quality, on such rejection the goods/stores/articles will be at the sell sellers risk and all the provisions relating to rejection of goods, etc., Shall apply. The tenderer shall, if so called upon to do so replace the goods, etc. or such portion there of as is rejected by the Purchase Officer, otherwise, the tenderer shall pay such damage as may arise by reason of such breach of the condition here in contained. Nothing here in contained shall prejudice any other right of the Purchase Officer in that behalf under this contract or otherwise.
13. The names & makes of articles which are offered should be mentioned against each item of the catalogue. Mere indication of English/USA/Indian will not serve the purpose.
(a) The approved supplier shall furnish a copy of laboratory test report, of the batch number of which Drug is Supplied along with the bill.
(b) In the case of supply of imported item the suppliers shall furnish a certificate alongwith the bill to effect that the firm has completed all the formalities in connection with the import.
14. Drugs bearing expiry date must be offered of the potency covering at least six month after the expiry of the contract period. Drugs bearing expiry date must be offered of the potency covering at least 75% before the expiry date of the drug.
15. **MARKING**
On each container of supplies "Rajasthan Sarkar" and "NOT FOR SALE" should be affixed with indelible Red ink across the original label. This will cover containers, strip packing, vials, tubes, ampoules etc.

Signature of Tenderer with seal

16. In case, any item supplied by the approved firm does not conform to the required standard, the payment there of, if received by the supplier shall have to be refunded to the indenting officer/ Director (PH), Medical and Health Services, Rajasthan. Apart from this, such supplier shall be liable to be dealt with under provisions of Drugs & Cosmetics Act. The supplier will not have any rightful claim to the payment of cost for substandard supplies which are consumed either in part or whole pending receipt of laboratory test. It may be noted that supply of goods less in weight and volume than those mentioned on the label of the container is an offence and the same will be dealt with in the manner prescribed under rules.

17. **RATES**

Only net rates should be quoted. No Separate free goods or cash discounts should be offered. Rate must be valid for the entire period of the tender and must be offered conforming to the following: -

- (a) Delivery should be given at stores of Purchasing Officers situated at different place in Rajasthan and rate must be quoted accordingly, The department will pay no cartage or transportation charge.
- (b) Rates must be offered net only against the specified packing of the items. The net rate must be inclusive of all charges by way of packing, forwarding, incidental or transit charge including transit insurance and any other levies or duties etc. charge on the product except Sales Tax (VAT). If rates are quoted giving any free goods quantity or cash discounts the same shall not be considered.
- (c) Only Sales Tax (VAT) and surcharge if applicable will be paid over net rate.
- (d) Excise duty or surcharge prevailing on the date of submission of the rate must be included in the net rate and should also be shown separately in col. 8 of the Financial Bid (Ann. D). In the event of any subsequent variation (increase or decrease) in excise duty and sales tax (VAT) by the government (State or central) the same will be modified accordingly.
- (e) Other statutory increase or decrease shall be agreed upon mutually between government and contractor and revised rate shall be applicable to order received by the contractor on or subsequent to the date of such increase/decrease in government duty.
- (f) The rates should be confined as far as possible to the packing units mentioned in the catalogue and different rate for different packing should be avoided. In no case the rate should be split up showing the cost of any on the component parts of the specified item. If split price are found, the item may be treated as rejected.
- (g) The rates must be written both in words and figures. In case of discrepancy between the prices quoted in words and in figures, lower of the two shall be considered. There should not be errors and/ or overwriting, Corrections if any should be made clearly and initialed with dates. Element of the Rajasthan Sales Tax (VAT) or Central Sales Tax should be mentioned separately.
- (h) **(i) No paper should be detached from the tender form.**
(ii) The tenderer shall sign with seal on every page of the tender form and Terms & Conditions (Annexure-B) in token of his acceptance of all the Terms & Conditions of the tender and return the same along with tender. He should also sign at the bottom of each page of the original tender catalogue, Non receipt of terms and conditions duly signed with the tender shall render the tender to be rejected.

Signature of Tenderer with seal

- (i) **The words "No Quotation" should be written across any items in the catalogue for which the tenderer does not wish to tender. Any change or insertion of any other condition or stipulation in the above terms of supplies are not allowed and if so found, shall render the tender to the rejected without notice.**

NOTE :- Specification in Financial Bid (Annexure-D) should not be differ from the original tender catalogue specification, otherwise tender may liable to be rejected.

18. **TAX**

Only one kind of the sales tax will be payable whether Rajasthan Sales Tax (VAT) or Central Sales Tax depending on the relative station of supply as the case may be, Since, the department is eligible to issue Form D, Central Sales Tax will be payable at the concessional rates prevailing during the period of the tender.

19. **SAMPLES**

(a) **No need of submission of samples of quoted items which are covered under Drug & Cosmetic Act 1940 & Rules thereof.**

(b) **Sample of quoted items which are not covered under Drug & Cosmetic Act & Rules must be submitted on demand alongwith a copy of test report in respect of brand and specifications of quoted items. If tenderer fails to submit sample & the test report, tender will be rejected and Earnest Money shall be forfeited. The department shall retain samples and shall not be responsible for any damage, wear and tear or loss during the courses of testing/ examination etc.**

20. **SECURITY DEPOSIT & AGREEMENT**

(A) All firms whose offers are accepted will have to deposit a Security Deposit equal to **five per cent (5%)** of the total value of approximate quantity as per tender catalogue Subject to maximum **Rs. One lac** per item in favour of Director (PH), Medical & Health Services, Rajasthan, Jaipur. The security amount shall in no case be less than earnest money. The earnest money of successful tenderer will be adjusted toward security deposit and balance will be given in one of the following forms only: -

- (i) Cash through treasury challan deposited under head "8443-civil Deposits, Kha-Deposit not bearing interest-103- Security Deposits." Challan should be deposited in State Bank of Bikaner & Jaipur, Tilak Marg, Jaipur Branch.
- (ii) Bank Drafts/Bankers cheque of the scheduled Bank.

(B) Successful tenderers will have to execute an agreement on a Non Judicial Stamp Paper of Rs.100/- in the prescribed form with the Director, Medical & Health Services, Rajasthan, Jaipur and deposit security for the performance of the contract within 15 days from the date on which the acceptance of the tender, under Registered post, is communicated to him. The security will be refunded after six months from the date of expiry of the contract on satisfactory completion of contract and after satisfied there are no dues outstanding against the tenderer. The department will pay no interest on security deposit/Earnest money deposit.

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- (C) In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the amount of security deposit shall be liable to forfeiture in full or part by DM&HS and decision of DM&HS shall be final. The expenses of completing and stamping the agreement shall be paid by the tenderer and the department shall be furnished free of charge with one executed stamped counter part of the agreement.
- (D) Central and Rajasthan State Government Undertakings need not furnish amount of Security Deposit.
- (E) Firms which are registered as SSI units with the Department of Industries, Rajasthan shall furnish the amount of security deposit @1% of total value of approximate quantity as per tender catalogue on furnishing certificate from Department of Industries, Rajasthan as mentioned in note given below the condition no. 8 (EARNEST MONEY).
- (F) It is to be noted that earlier years earnest money/security deposit, even if lying in this department, shall not be considered towards this contract and therefore fresh security deposit should be furnished.

21. SUPPLY ORDERS

- (a) All the supply orders will be placed on the approved supplier only (and not Agents/Suppliers/Distributors etc.) by various purchasing officers of the Department through registered post only and the date of registration at the post office will be treated as the date of order for calculating the period of execution. The supplying firms will execute all orders within the period as mentioned below: -

S. No.	Value of Single order	Supply period
i.	For Rs. upto 25 lacs	30 days
ii.	For Rs. above 25 lacs but not more than 50 lacs	40 days
iii.	For Rs. above 50 lacs but not more than 75 lacs	50 days
iv.	For Rs. above 75 lacs	60 days

- (b) Material delivered at the destination store should be accompanied with test report for the same batch. The purchasing officer will be free to exercise the option of sending any supplies of drugs and medicines for testing to any laboratory at the cost of the supplier.

22. Subletting or assigning contract to third party is prohibited. In the event of Tenderer violating this condition, the Director of Medicals and Health Rajasthan, Jaipur shall be at liberty to place the contract elsewhere on the Tenderer's account and at his risk. The tenderer shall be liable for any loss or damage, which the Government may sustain in consequence or arising out of such replacement of the contract.

Signature of Tenderer with seal

23. **LIQUIDATED DAMAGES**

- (A) The time specified for delivery in the tender form shall be deemed to be the essence of the contract and the successful Tenderer shall arrange supplies within the period on receipt of order from the Purchasing Officers.
- (B) In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of Stores which the tenderer has failed to supply :-
- | | | |
|-------|--|------|
| (i) | Delay up to one- fourth period of the prescribed Delivery Period - | 2.5% |
| (ii) | Delay exceeding one fourth but not exceeding half of the prescribed delivery period - | 5% |
| (iii) | Delay exceeding half but not exceeding three- fourth of the prescribed delivery period - | 7.5% |
| (iv) | Delay exceeding three- fourth of the prescribed period - | 10% |

- (C) Fraction of a day in reckoning the period of delay in supplies shall be eliminated if it is less than half a day.
- (D) The maximum amount of agreed liquidated damage shall be 10%.
- (E) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
- (F) Delivery period may be extended with or without liquidated damages. If the delay in the supply of goods is on account of hindrances beyond the control of the tenderer, the extension in delivery period may be granted without Liquidated Damage.
- (G) If the tenderer is unable to complete the supply within the specified or extended period, the purchasing officer shall be entitled to purchase the goods or any part thereof from elsewhere without notice to the tenderer on his (i.e., Tenderers) account and risk. The tenderer shall be liable to pay any loss or damage which the purchasing officer may sustain by reasons of such failure on the part of the tenderer. The tenderer shall not be entitled to any gain on such purchases made against default. The recovery of such loss or damage shall be made from any sums accruing to the tenderer under this or any other contract with the government. If recovery is not possible from the bill and the tenderer fails to pay the loss or damage, within one month of the demand, the recovery of such amount or sum due from the tenderer shall be made under the Rajasthan Public Demand Recovery Act 1952 or any other law for the time being in force. In case more than one supplier has been approved for any item under the approved list circulated to the purchasing officers, the risk purchases may be made at a higher rate from any other firm whose rate is duly approved. It is mandatory for the approved supplier to acknowledge receipt of orders within in fifteen days from the date of despatch of order, failing which the purchasing officers will be at liberty to initiate action to purchase the items on risk purchase system at the expiry of the prescribed supply period.

Signature of Tenderer with seal

NOTE:- It is clarified that Purchasing Officers may, if necessary, resort to risk purchase without granting any extension as provided in point 5 above.

GENERAL CONDITIONS

24. All the stores supplied shall be of the best quality and conforming to the specification, trademark laid down in the schedule attached to agreement and in strict accordance with and equal to the approved, standard, samples. In case of any material of which there are no standards or approved samples, the supply shall be of the best quality to be substantiated by documents. The decision of DM&HS as to the quality of stores be final and binding upon the tenderer. In case any of the article supplied are not found as per specification or declared sub-standard/spurious, they shall be liable to be rejected and any expenses of loss caused to the supplier as a result of rejection of supplies shall be entirely at his account.

25. The tenderer must remove rejected articles from the destination where they lie within 30 days from the date of information of rejection. The officials will take reasonable care of such materials but will not be responsible for any loss or damage that may occur to while it is on their premises.
26. The tenderer shall be responsible for the proper packing and delivery of the material to the consignee. In the event of any loss, damage, or breakage, leakage or shortage, the tenderer shall make good the loss and shortage found at the checking of the materials by the consignee. No extra cost on such account shall be admissible.
27. (i) Tenderers are requested to send with tenders, printed descriptive literature of the quoted items.
(ii) If tenderer supplied to or have Rate contract of quoted items with any other Govt. institutions within one year, he should send copies of purchase orders, invoices and rate contract with tenderer.
28. Remittance charges on payment made to the firms will be borne by the firms.
29. All correspondence in this connection should be addressed to the Secretary, Store Purchase Organisation, Directorate of Medical & Health (PH) Services, Tilak Marg, C-Scheme, Rajasthan, Jaipur. Technical questions should be referred to the Director, Medical and Health Services (PH), Rajasthan, Jaipur direct by correspondence or by personal contact.
30. (a) Direct or indirect canvassing on the part of Tenderers or their representative shall disqualify their tenders.
(b) Supplier may be disqualified, banned or suspended from business during the rate contract, if :-
 - (i) fails to execute a contract or fails to execute it satisfactorily ;
 - (ii) no longer has the technical staff or equipment considered necessary ;
 - (iii) is declared bankrupt or insolvent or its financial position has become unsound, and in the case of a limited company, it is wound-up or taken into liquidation ;
 - (iv) the firm is suspected to be doubtful loyalty to state ;
 - (v) the state bureau of investigation or any other investigating agency recommends such a course in respect of a case under investigation ;
 - (vi) Director (PH) Medical & Health Services, Rajasthan, Jaipur is prima- facie of the view that the firm is guilty of an offence involving moral turpitude in relation to business dealings, which if established would result in business dealing with it banned.

Signature of Tenderer with seal

31. (a) The quantity indicated in the catalogues are mere estimates and are intended to give an idea to the prospective tenderers to enable them to decide whether they will undertake to supply the article to this Department on most competitive rates. The figures indicated in the catalogue do not constitute any commitment on the part of department to purchase any of the articles in the quantities shown therein against each or in any quantity whatsoever. It is further made clear that the Department does not bind itself to purchase all or any quantity mentioned in the catalogue and no objection against the quantity of the indent of approved item being more or less than the approximate quantity will be entertained and shall not be acceptable as a ground for non supply on the quantity indented.
(b) **Price Preference:** - Price preference/ purchase preference will be given to the goods produced or manufactured by industries of Rajasthan over goods produced or manufactured by Industries out side Rajasthan as per **Purchase of**

Stores (Preference to Industries of Rajasthan) Rules, 1995. It is clarified that purchase preference only be granted to the industries of Rajasthan.

- (c) (i) Comparison of Rates: - In comparing the rates tendered by firm outside Rajasthan and those in Rajasthan but not entitled to Price Preference under the Rules, the element of Rajasthan Sales Tax (VAT) shall be excluded whereas that of Central Sales Tax shall be included.
- (ii) While comparing the rates in respect of firms within Rajasthan, the element of Rajasthan Sales Tax (VAT) shall be included.
32. Validity :- Tenders shall be valid for a period of six months from the date of opening of tender.
33. The Department reserves the right to accept any tender not necessarily the lowest, reject any tender without assigning any reasons and accept tender for all or anyone or more of the articles for which tenderer has been given or distribute items of stores to more than one firm/supplier.
34. The Tenderer shall furnish the following documents at the time of execution of agreement :-
- (i) Attested copy of Partnership Deed in case of Partnership Firms.
- (ii) Registration Number and year of registration in case partnership firm is registered with Registrar of Firms.
- (iii) Address of residence and office, telephone numbers in case of Sole Proprietorship.
- (iv) Registration issued by Registrar of Companies in case of Company.
35. The Store Purchase Committee will have the right of rejection of all or any of the quotations without giving any reason for the same. The right to conclude parallel rate contracts with another firm for the stores detailed in this catalogue is also reserved by the Director of Medical & Health Services, Rajasthan, Jaipur.
36. The Director, Medical and Health Services Rajasthan can extend the original rate contract, subject to original Terms and Conditions for a period deemed fit by him, but not exceeding six months, for which the tenderer will have to abide. However the extension beyond six months can be granted on mutual consent.

Signature of Tenderer with seal

37. The contract for the supply can be repudiated at any time by the Director, Medical and Health Services, Rajasthan, Jaipur if the supplies are not made to his satisfaction after giving an opportunity to the Tenderer of being heard and after reasons for repudiation being recorded by him in writing.
38. Extra stipulation or any other condition contrary to the above Tender conditions are not acceptable and may render the tender liable to rejection.
39. The tenderer must be signed at the below of Terms & Conditions agreeing to abide by all conditions of the tender and accept them in toto.
40. **FALL CLAUSE**
The prices charged for the Store supplies under the contract by successful Tenderer shall in no event exceed the lowest price at which the successful Tenderer sells the stores of identical description to any other persons during the period of the contract. If any time, during the period of the contract, the tenderer reduces the sales price

chargeable under the contract, he shall forth with notify such reduction to the Secretary Store Purchase Organization, Medical & Health Services, Rajasthan, Jaipur and the price payable under the contract of the stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

41. (a) Articles rejected by the purchasing officer will have to be replaced by the tenderer at his own cost within the time limit fixed by the purchasing officer.
(b) If however, due to exigencies of government work such replacement either in whole or in part is not considered feasible, the Store Purchase committee, after giving opportunity to the tenderer of being heard, shall for reasons to be record, deduct a suitable amount from the rates. His decision in this matter will be final. Expenses on Laboratory tests of items supplied shall have to be brone by the suppliers.
42. Legal proceeding if any arising out of the Tender shall have to be lodged in courts situated in Jaipur City only.
43. The Stores purchase Committee can relax the terms and conditions in the exigency of the department work. In case of urgency the Terms & Conditions will be relaxed by the Director (PH), Medical & Health Services, Rajasthan Jaipur.
44. **Labeling & Packing will be must as per Drug & Cosmetic Act 1940 & rules made there under.**
45. **Must follow Drug Price Control Order 1995 and other directive issued by the Central Government thereof.**

Director (PH),
Medical and Health Services
Rajasthan, Jaipur,

I/We have read the above terms and conditions and I/We agree to abide by the same.

Signature of Tenderer with seal

OFFICE OF THE -----

GOOD MANUFACTURING PRACTICES CERTIFICATE

M/s -----

are holding valide licence (s) bearing No.(s) -----
in form No. 25 -----/ in Form No. 28-----
issued on date -----and are renewed up to -----
to manufacture the following category (ies) of drugs:

- 1.
- 2.
- 3.
- 4.
- 5.

The firm is observing **GOOD MANUFACTURING PRACTICES** in manufacture and quality control as per revised Schedule "M" of Drugs and Cosmetics Rules 1945.

This Certificate is valid upto -----

Date

NAME
LICENCING AUTHORITY
PLACE WITH SEAL

ANNEXURE- A

**Declaration Form
(It should be notarized)**

I/We (Name of Tenderer) having our office at (Address of Tenderer) do declare that I/We have read all the Terms & Condition of the tender floated by Director (PH), Medical & Health Services, Rajasthan, Jaipur for the rate contract of Drugs & Medicines and Chemical & Regents for the period of two years from the month of issuance of Rate contract and agree to abide by all the Terms & Conditions set forth therein.

I/We declare that we are participating in this tender in the capacity of (Manufacturer/Importer). I/We enclose valid Drug/Manufacturing Licence with product permission/ Import licence alongwith Autorization by Foreign Principal.

I/We further declare that the rates offered by us shall remain valid for the entire period of the tender and not supply the quoted items not below the quoted rates to elsewhere. I/We enclosed the following documents as per details given against each: -

(A) PRIMARY DOCUMENTS (figure in bracket is condition number)

S. No.	Item	Page no	Yes	No
1	Earnest Money Deposit Con. no. 4(i)	Page no	Yes	No
2	Attested Photocopy of Manufacturing Licence for each Product Quoted Con. no. 4(ii)	Page no	Yes	No
3	Attested Photocopy of Import Lincence & licence for sale con. no. 4(iii)	Page no	Yes	No
4	Competency Cerificate and Registration Certificate for SSI Units of Rajasthan from Industries Dept Con. no. 4(iv)	Page no	Yes	No
5	BIS Licence with schedule for ISI Marked Products Quoted con. no. 4 (v)	Page no	Yes	No
6	(i) Non Conviction Certificate 4(vii)(a)	Page no	Yes	No
	(ii) List of Substandard Declaration 4(vii)(b)	Page no	Yes	No
	(iii) Spurious Affidavit 4(vii)(c)	Page no	Yes	No
7	Good Manufactacturing Practices Certificate con. no. 4(viii)	Page no	Yes	No
8	Latest Annual turnover statement certified by Auditor. 4(ix)			
9	Copy of latest Balance sheet and P&L certified by Auditor. Con. no. 4(x)			
10	(a) Latest Sales Tax Clearance Certificate. con. no. 4(xi)(a)	Page no	Yes	No
	(b) Specify point of supply with full Address. con. no. 4(xi)(b)		
			
11	Declaration form in Ann "A" Duly Signed & notarized. 4(xii)	Page no	Yes	No
12	Original Tender Terms & Condition Ann. B Con. no. 17(H)	Page no	Yes	No
13	Duly Signed Tender Catalogue in Original con. no. 4(xiv)	Page no	Yes	No

(B) SECONDARY DOCUMENTS (Figure in bracket is condition number)

1	Marketing standing certificate issued by licensing authority 4(vi)	Page no	Yes	No
2	Statement of Installed Manufacturing Capacity. 4 (xiii)	Page no	Yes	No
3	Name & Specimen Signature of Officer of the tenderer whom is authorized to make Correspondence with the Department.	1. (Name & Signature)		
		2.		
		3.		

**Name & Sigture of
tenderer with seal**

Date

Note: Please Number each page before submitting the tender.

(USE SEPARATE SHEET FOR EACH ITEM)**FINANCIAL BID FOR QUOTED ITEM**

1	2	3	4	5	6	7	8
Cat No	Name Item With full Specification	Brand	Approx Qty.	Packing Unit	Net Rate Per packing Unit	Rate of RST or CST if applicable	Rate of Excise duty (It should be included In net Rate) (Col, 6)

Date

Signature
Name in Capitals
Company / Firm Seal

NOTE: -

1. Catalogue No. Should Be As Per Numbering In The Catalogue.
2. The Rate Quote Should Be Inclusive of Excise Duty But Exclusive of Sales Tax.
3. Exclusive Component Should Be Separately Shown in Column No,6 For Further Reference.(See Condition No. 17.(D))
4. Rate Should Be Quoted on Separate Sheets For Each Item. (See Condition no. 5)
5. Rate Should Be Quoted Only For Packing Units as mentioned in the Tender Catalogue.
6. No Quantity or Cash Discounts should be offered.
7. Rate Should Be Written Both in Words and Figures.
8. Read all the Terms & Conditions before filling the Annexure-D.

**Government of Rajasthan
Directorate of Medical & Health Services, Swasthya Bhawan,
Tilak Marg, C-Scheme, Rajasthan, Jaipur**

Tender form

RATE CONTRACT FOR DRUGS & MEDICINE AND CHEMICAL &
REGENTS FOR THE YEAR 2006-08 ENDING ON 31.03.08

Name & Address of the firm to whom sold

M/S

.....

.....

Telephone

Telegram Code

Fax No.

Note: - TENDER FORM IS NOT TRANSFERABLE

Price Rs. 100/- [One Hundred only]

Signature of Tenderer with Seal

**Directorate of Medical & Health Services,
Swasthya Bhawan, Tilak Marg, C-Scheme
Rajasthan, Jaipur**

**Tel. No. 0141-2229858
0141-2226100
Fax No. 0141-2225334
0141-2229858**

**RATE CONTRACT (2006-08) FOR THE SUPPLY OF DRUGS &
MEDICINES & CHEMICALS & REGENTS**

NIT (BID) REFERENCE :

DATE OF COMMENCEMENT OF SALE OF TENDER DOCUMENT :

LAST DATE FOR SALE OF TENDER DOCUMENT :

LAST DATE & TIME FOR RECEIPT OF TENDERS :

DATE & TIME OF OPENING OF TENDERS :

PLACE OF OPENING OF TENDERS :

ADDRESS FOR COMMUNICATION : DIRECTOR MEDICAL & HEALTH (PH)
SWASTHYA BHAWAN, TILAK MARG,
C-SCHEME, JAIPUR (RAJ.) PIN. 302005

