

1. समस्त प्रधानाचार्य एवं नियंत्रक, मेडिकल कॉलेज,
2. समस्त मुख्य चिकित्सा एवं स्वास्थ्य अधिकारी एवं
3. समस्त प्रमुख चिकित्सा अधिकारी,  
राजस्थान।

विषय:- COVID-19 पोर्टल पर लोजिस्टिक से संबंधित अन्य सूचना अपडेट करने बाबत।

संदर्भ:- भारत सरकार से प्राप्त गाईडेन्स नोट नं. 2 के क्रम में।

उपरोक्त विषयान्तर्गत एवं संदर्भित पत्र के क्रम में लेख है कि दिनांक 22.03.2020 को COVID-19 पोर्टल (<http://covid19.nhp.gov.in>) पर COVID-19 के संभावित मरीजों/पुष्ट मरीजों हेतु चिन्हित क्वेरेन्टाईन, उपचार, आईसोलेशन, आई.सी.यू. सुविधा आदि से संबंधित उपलब्ध लोजिस्टिक की सूचना का भारत सरकार से प्राप्त गाईडेन्स नोट नं. 2 के अनुसार अध्यतन (Update) आज ही किया जाना है।

अतः संदर्भित गाईडेन्स नोट नं. 2 के अनुसार चाही गयी सूचना हेतु आवश्यक फॉर्मेट संलग्न कर सभी को निर्देशित किया जाता है कि उक्त सूचना आज ही शाम 5:00 बजे तक अधोहस्ताक्षरकर्ता को **Excel Sheet** में [rajasthan\\_idsp@yahoo.co.in](mailto:rajasthan_idsp@yahoo.co.in) पर उपलब्ध करावें जिससे भारत सरकार के COVID-19 पोर्टल पर चाही गयी सूचना आज ही अध्यतित (Update) किया जा सके।

पत्र को प्राथमिकता देते हुए त्वरित कार्यवाही किया जाना सुनिश्चित करें।

संलग्न: उपरोक्तानुसार।

अति. निदेशक (ग्रा.स्वा.)  
चिकित्सा एवं स्वास्थ्य सेवायें  
राजस्थान, जयपुर।

क्रमांक: आई.डी.एस.पी./2020/329

दिनांक: 24/03/2020

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित-

1. विशिष्ट सहायक, माननीय मंत्री, चिकित्सा एवं स्वास्थ्य विभाग, राजस्थान सरकार।
2. निजी सचिव, अतिरिक्त मुख्य सचिव, चिकित्सा, स्वास्थ्य एवं परिवार कल्याण विभाग, राजस्थान।
3. निजी सचिव, प्रमुख शासन सचिव, चिकित्सा शिक्षा विभाग, राजस्थान।
4. निजी सचिव, मिशन निदेशक (एनएचएम), मुख्यालय।
5. निदेशक (जन स्वास्थ्य), मुख्यालय।
6. समस्त जिला कलक्टर, राजस्थान।
7. समस्त संयुक्त निदेशक, जोन राजस्थान।
8. जिला प्रभारी (COVID-19) को भेजकर लेख है कि उक्त अध्यतन (Update) आज ही करवाया जाना सुनिश्चित करें।
9. सर्वर रूम नं. 302 ई-मेल तथा वेबसाइट पर अपलोड करने बाबत।
10. कार्यालय पत्रावली।

अति. निदेशक (ग्रा.स्वा.)  
चिकित्सा एवं स्वास्थ्य सेवायें  
राजस्थान, जयपुर।

**Guidance Note (No. 2) for updation of State Logistics including Quarantine in  
ncdc/COVID19 Portal (<http://covid19.nhp.gov.in>)**

Subsequent to information sent on 22.3.2020, few more instructions for data entry are as follows:

1. **Few definitions** for clear understanding of the terms being used are given below:
  - 1.1. **Quarantine facilities:** Facilities that have been designated for non-symptomatic and potentially exposed people, who may be possible carriers. The people are provided food and are being separated from each other to the extent possible. These may have dormitories (with safe distance between beds), hotels/resorts, Marriage halls, hostels, etc. These could also be free of charge or on payment basis.
  - 1.2. **Treatment facilities:** Hospitals that have treatment facilities with necessary staff, equipment including ventilators, isolation facilities and sample collection facilities. The isolation facilities can be further categorized into -
    1. **Isolation wards/Blocks for suspected cases:** Where symptomatic cases are put up; these could have individual rooms with toilets and/or exclusive ward/blocks with beds arranged at least 1 meter apart. Samples are collected for all patients kept in such wards and sample results are awaited.
    2. **Isolation wards/blocks for confirmed cases:** where COVID-19 positive confirmed cases are provided treatment; these could have individual rooms with toilets and/or exclusive ward/blocks with beds arranged at least 1 meter apart. All the management of the positive cases happens as per protocol.
  - 1.3. **ICU beds in Treatment Facility:** ICU beds available for management of complicated COVID cases.
  - 1.4. **Each Treatment Facility is to be classified as either -**
    1. **Fully Dedicated COVID Treatment Facility:** A Hospital that has exclusively been designated for management of COVID Cases, is categorized as a Fully Dedicated COVID Hospital; or
    2. **Partially Dedicated COVID Treatment Facility:** A Hospital where some of the beds (NOT ALL) have been designated for management of COVID Cases, is categorized as Partially Dedicated COVID Hospital.
2. **Data entry needs - Treatment facilities -**
  - 2.1. Each treatment facility has to be categorized Fully dedicated or Partly dedicated. A drop down box giving these options is being created in data entry form at the portal.
  - 2.2. Each treatment facility is also to be categorized into either of the following four categories, namely -
    1. Govt Medical College Hospitals; or
    2. Private medical College Hospitals; or
    3. Govt Hospitals (DHs / SDHs / CHCs); or
    4. Private Hospitals.

A drop down box giving these options is also being created in data entry form at the portal.

2.3. A facility with no beds designated for management of confirmed COVID cases will not be considered a treatment facility but will be treated purely as an isolation facility.

2.4. Following information will be required for all the treatment facilities -

1. Name of the hospital
2. District in which the hospital is located
3. Whether the hospital is fully dedicated or partly dedicated
4. Classification of the hospital as per para 2.2 above
5. Total number of beds in the facility (include all beds for patients - wards, ICU, HDU etc.)
6. Total no. of isolation beds
7. No. of isolation beds designated for COVID confirmed cases (out of 6)
8. No. of isolation beds designated for COVID suspected cases (out of 6) - this will be auto-populated (6 minus 7).
9. No. of ICU beds
10. No. of ventilators available
11. Information on stocks of PPE and N95

**3. Additional data entry needs - Quarantine facilities -**

- 3.1. Classification of Quarantine facilities - Options being made available in drop down box. e.g. Hotel/ resort/army camp/hospital/marriage hall etc.
- 3.2. Categorization of facility into Government or Private facility.
- 3.3. Categorization on whether facilities are available free of charge or on payment basis.

**4. Steps of data entry\verification -**

- 4.1. Ensure that all identified facilities are on portal. If not, add facilities using the new forms.
- 4.2. Verify and delete duplicate entries.
- 4.3. Update data\add data for existing facilities on the portal. For all existing treatment facilities on the portal - information of S. No. 2, 3, 4, 5 & 7 of para 2.4, has to be added. Information on all other fields may be updated.
- 4.4. For updation of data - the "dashboard" tabs to be used.
- 4.5. For adding new facilities - the "Data Entry" tabs to be used.

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### Details of Treatment Facility

1	2	3	4	5	6	7	8	9		10		11				12
Name of the hospital	District in which the hospital is located	Whether the hospital is fully dedicated or partly dedicated for Covid treatment	Category of hospital 1 Govt. medical college hospital 2 Private medical college hospital 3 Govt. hospital (DH /SDH /Satellite) 4 Private hospital	Total no. of beds in facility	Total no. of isolation beds	No. of isolation beds designated for Covid confirmed cases	No. of isolation beds designated for Covid Suspected cases	Total No. of ICU beds		No. of total ventilators available		Information on stocks of PPE		Information on stocks of N95		Contact No. & name of Nodal Officer for this institute
								Total ICU beds	ICU beds for Covid cases	Total ventilators	Out of this total, designated for Covid	In district warehouse	In designated hospitals	In district warehouse	In designated hospitals	

Govt. hospital or medical college may be of ESI, Railway, Army/Military