

**Action taken report on Minutes of Meeting dated 14.11.08**

S. No	Action	Action Taken
1.	Following directions were given by the chairman on reviewing the status of bench marks decided by World Bank Mission in their last visit:-	chairman on reviewing the status of
1	A.G. Audit report of the year 2007-08 should be sent to World Bank as soon as possible because the bench marks dates have already lapsed.	Audit Party has completed audit at PIU and Audit Certificate is likely to be received by December 20, 2008
2	Training of DPC's and district financial staff of financial controls and CFMS should be conducted after election.	Training will be accomplished before Dec. 31, 2008.
3	Client connection has been applied to the uploaded for procurement related information on World Bank website. The same is still pending with World Bank.	The client connection has not been provided by the World Bank. Request for the same has already been submitted to the Bank. Any uploading will be possible once the bank provides client connection. (Pending from W.B.)
4	Comprehensive RHSDP specific DIR- Action plan should be submitted to World Bank within 15 days. There are 3 parts of the DIR report-Civil, procurement and utilization of project inputs. Action plan for civil activities have been shared with World Bank during the mission visit. Remaining action plan would be shared within 15 days with the World Bank.	Actions suggested in the DIR –Report have already been institutionalized in RHSDP. An action plan of Civil Works has already been prepared, shared and submitted to the Bank. For goods, equipments, and consultancies an action plan prepared and already sent to concerned cells to provide the comments.
5	List of contracts issued during 2007-08 for post review should be sent in a week's time.	Details of all the contracts have been sent to the World Bank for post review.
6	Procurement:- ICB-ICB bids floated and bid document under finalization. NCB- Some of the tender were awarded. Meeting of Evaluation Committee will be held to finalize some of the other tender. NCB procurement will be completed by March 2009. NS- It is pending with the World Bank. It was directed that Sr. A.O. may go personally and take up pending issues for clearance or clarification with World Bank to expedite.	The ICB procedure is under progress and is in consonance with the plan. The NCB procedures are under progress and supplies timelines shall be adhered to as per the plan. The supplies shall be completed by the timeline agreed with the World Bank.
7	Protocols should be developed for complaint redressal.	Compliant registers have been opened and redressal of complaints is an ongoing activity. Improvements suggested by the World Bank in this system have also been institutionalized. Protocol preparation is under progress and will be submitted to the bank by Jan. 15, 2009
8	A revised proposal had been submitted to World Bank for	<b>Revised proposal submitted</b> to the WB, NOC

	HCWM training (II Phase) but World Bank has given his comments today on proposal. It is directed that revised proposal would be submitted by 20th Nov. 2008 incorporating the World Bank comments	received (on 11-11-08) subject to incorporation of comments in the RfP from WB. All comments have been incorporated in the RfP and approved RfP issued to the short-listed agencies on 28-11-08. A pre bid conference was held on 10-12-08. Last date for submission of proposals by the agencies is 31-12-08.
9	RFP has been issued for impact evaluation of HCWM. The last date of Receiving RFP is 30 Nov. 2008	<b>RfP issued.</b> Last date for receipt of proposals 31.12.08
10	Printing of translated IMEP guidelines for HCWM should be completed. Demand for PHC, CHC and training of HCWM should be kept in mind while printing.	<b>Translation completed</b> (IMEP guidelines from English to Hindi). Printing and dissemination activity being taken up by CAEI Cell. This shall be completed by Jan.20, 2009 so that HCWM training can be supported.
11	Clearance from World Bank received for computer applicator training for Doctor and Nursing Staff. NIT will be floated after election for selection of the agency.	LOE will be issued after Election Code of Conduct.
12	Collection of IEC material has been completed. PHS directed that this should be fine tuned and sent to bank for approval.	IEC material (print and electronic) have been collected and shared with cell heads. The selected designs sent to World Bank for approval.
13	Kit for pictorial signages and symbols for different facilities has been prepared. The specification of the signage's and symbols would be finalized soon then it would be procured	Designs of signage's & symbols finalized and approved. Detail requirement (number of kits facility wise) received from all districts. Technical specifications are under finalization and will be submitted to W.B. by Jan.10, 2009.
14	Project Director had directed that Pictorial signage's and symbols should be shown to PHS for their observations.	Pictorial signage's sent to PHS for their observations.
15	Orders have been issued regarding placement of doctors in health camps from satellite hospitals. These orders should be reiterated so that DPC can engage of the doctor satellite hospitals for health camps.	Orders have been issued to all concerned on 28.11.08 from PHS.
16	45 new patient counselors have to be appointed in 50 bedded and satellite hospitals. 10 patient counselors have been appointed and remaining will be appointed after election.	Reminder letter have been issued to the remaining districts on 18.11.08 to expedite the appointment process.

**2. Action taken on the directions by PHS while reviewing the progress:-**

1	Civil Cell: - PHS directed that Rs. 60 Crores must be spent on civil activities in the current year as per plan outlay.	As per RE already submitted for the year 2008-09 likely expenditure is Rs.48.00 Crores for civil works.
2	Procurement:- Procurement of Hospital Equipment 14.00	

	Crores, Medicines 18.00 Crores, Hospital Supplies 14.00 Crores, Equipment (officer & others) 02.00 Crores and furniture (Officer & others) 04.00 Crores would be completed by March 08.	
3	IEC Cell:- IEC material should be printed for the different activities of different cells.	IEC material (print and electronic) have been collected and shared with cell heads. The selected designs sent to World Bank for approval.
3. Other Activities:-		
1	PHS directed that a plan should be submitted for shifting of old X-ray and other equipments where these equipments are already available and RHSDP is procuring new equipment for these facilities. Director PH would accordingly issue orders for shifting of the old equipments.	For X-Ray's, instructions already given.
2	Warehouse had been constructed at district level for drug Management but these are not utilized for management of drug logistics. A team comprising Chief Architect, Sr. A.O. Bio Medical Engineer, S.E.I and representative from Director Hospital Administration would visit Tamilnadu for study of the drug ware house and drug logistics management.	The visit is proposed after election.
3	SIHFW has been permitted to design course for inventory management training for Nurses and Pharmacists for drug logistics management.	
4	Additional Director (SPC) asked about full filling of the vacant post of consultants. PHS directed that only those consultants should be taken who are needed by their cell heads.	Vacant posts of consultants have been advertised but no one has applied. Now these posts have been dropped.
5	Project Director advised that bench marks should be achieved as per their timeline and World Bank should be appraised monthly from PHS side. Status of the bench marks will be review every month	Status of the bench marks have been appraised to the World Bank from PHS side and made a part of monthly review meeting taken by PHS.
6	Project director advised that revised estimates for the year 2008-09 and budge estimates for the year 2009-10 should be submitted on file. There would be no surrender in the plan outlay for the project.	GoI has decided Rs.80.00 crore RE for the year 2008-09 and Rs. 170 crore BE for the year 2009-10 for the project.